

UNION SAILING CLUB BYLAWS

As Proposed March 2nd, 2006 and Amended November 12th, 2011

ARTICLE I. NAME

The name of this organization shall be Union Sailing Club, hereinafter referred to as the Club.

ARTICLE II. PURPOSE

The purpose of the Club is to promote the sport of dinghy and multihull sailing, promote dinghy and multihull racing, and schedule and conduct activities for all aspects of dinghy and multihull sailing.

ARTICLE III. MEMBERSHIP

Section 1. Anyone who wishes to support the purpose or participate in the activities of the Club may become a member in good standing by:

- (a) Submitting a properly completed Membership Application.
- (b) Making timely payment of membership dues as established in accordance with these bylaws.
- (c) Abiding by the bylaws of the Club and other rules and regulations as may be established by the Board of Directors.

Section 2. A membership shall encompass a family, that is all persons residing at a single address. This membership is entitled to one vote. Members of the family age 16 and older shall be eligible to serve as directors, officers, and committee members; and shall be entitled to enjoy the privileges of the Club.

Section 3. Members shall pay annual membership dues to help defray the expenses of the Club. Annual membership dues are payable in advance. The amount of the annual membership dues shall be set by a two thirds vote of the members in good standing present and voting at the annual meeting or a special meeting of the Club called for that purpose and will become effective on January 1 of the following year.

Section 4. Any member of the Club whose dues are two months in arrears shall forfeit their membership rights and privileges in the Club until such time as that member becomes current in the payment of their dues.

ARTICLE IV. OFFICERS AND THEIR DUTIES.

Section 1. (a) Officers. The Board of Directors of the Club shall consist of the following officers: a Commodore; a Vice Commodore; a Secretary; a Treasurer; a retiring Commodore for a period of one year immediately following his/her term of office; and the chairpersons of the Standing Committees.

(c) Mode of Election. Officers shall be elected by a majority vote of those present and voting at the annual meeting. The Secretary will count and record the vote. At least 30 days prior to the annual meeting the Commodore shall appoint a committee consisting of three or more members to nominate candidates. Any member in good standing of the Club may make nominations from the floor, and such nominations, when seconded, shall be considered equally with those read by the committee. Officers shall take office January 1 following the annual meeting.

(d) The term of office for officers and standing committee chairpersons shall be for a period of one calendar year.

(e) Vacancies. If the position of the Commodore is vacated, it shall be filled by the Vice-Commodore. All other vacancies shall be filled by a majority vote of the Board of Directors, until the next annual meeting.

(f) Duties of Officers.

1. COMMODORE. The Commodore shall preside at all meetings of the Club and of the Board of Directors; appoint all Standing Committees; and be ex-officio a member of such committees. All appointments made by the Commodore shall be subject to the confirmation of the Board of Directors.

2. VICE-COMMODORE. The Vice-Commodore shall preside at all meetings of the Club and of the Board of Directors in the absence of the Commodore; and shall assist the Commodore as needed or requested.

3. SECRETARY. The Secretary shall keep the records of the proceedings of the Club and of the Board of Directors; shall maintain record book(s) in which the bylaws, rules and regulations, and minutes are entered, with any amendments to these documents properly recorded, shall have the current book(s) on hand at every meeting; and send out notices to the membership of meetings, and conduct official correspondence.

4. TREASURER. The Treasurer shall collect all money for dues and fees and deposit it in a reliable bank, pay all authorized bills, keep a record of all receipts and expenditures, and make a financial report at each regular meeting of the Board of Directors and at each annual meeting. The Treasurer shall submit all of the financial records of the Club to an auditing procedure on an annual basis.

Section 2. Duties of the Board of Directors. The Board of Directors shall direct the activities of the Club, direct the investment of funds, authorize all expenditures of money other than normal operating expenses and petty cash transactions and determine the policies and rules of the Club.

ARTICLE V. STANDING COMMITTEES

Section 2. The standing committees of this Club shall include the following:

(a) Race Committee.

(b) Junior Sailing Committee.

(c) Membership Committee

(c) Such other standing committees as shall be approved and authorized by the Board of Directors up to a maximum of six.

Section 2. Chairpersons of the standing committees are voting members of the Board of Directors.

ARTICLE VI. FINANCE

Section 1. The income of the Club shall be devoted to the expenses of the administration of the Club and, by resolution of the Board of Directors, to such purposes as conform to the purposes of the Club. Special Funds may be allotted by the Board of Directors for other specific purposes.

Section 2. Fees for Club activities and for the use of the Club's facilities shall be determined by action of the Board of Directors.

ARTICLE VII. MEETINGS

Section 1. Annual Meeting. The annual meeting of the Club shall be held during November of each year at which time the election of officers shall take place. If the annual meeting does not take place at the time fixed, it shall be held within a reasonable time thereafter and the officers shall hold over until their successors shall have been elected. Notice of meeting shall be given to members in writing at least 30 days in advance.

Section 2. Regular Meetings. Regular meetings of the Club may be held as required; however, the Board of Directors shall meet regularly for the transaction of ordinary business once per month at such time and place as may be fixed by the Board of Directors. Any member of the Club in good standing may attend a regular meeting of the Board of Directors as an observer.

Section 3. Special Meetings. A special meeting of the Club or the Board of Directors may be held at any time (1) upon the call of the Commodore, (2) upon the call of the Board of Directors, (3) upon demand in writing, stating the object of the proposed meeting, and signed by not less than 10% of the members of the Club in good standing for a Club meeting or 30% of the members of the Board of Directors for a Board of Directors meeting. Notice of the time, place and object of any special meeting shall be given in writing to all Club or Board of Directors members respectively, not less than seven days prior to the date fixed for the holding of the meeting. The place of such special meeting shall be fixed by the Board of Directors.

Section 4. Quorum. 20% of the members of the Club shall constitute a quorum at any meeting of the Club. 51% of the members of the Board of Directors shall constitute a quorum at any meeting of the Board of Directors.

Section 5. Procedure. Robert's Rules of Order shall govern the procedure of all meetings of the Club. A copy of Roberts Rules of Order shall be maintained in the Club library and shall be considered the official copy for use in resolving procedural questions.

ARTICLE VIII. AMENDMENTS

Proposed amendments to these bylaws may be introduced by any member in good standing of the Club at the annual meeting or any special meeting of the Club called for the purpose, provided that a written copy of each proposed amendment(s) has been sent to each Club member thirty days prior to the meeting. A two-thirds vote of the members in good standing present and voting at the meeting will be necessary to pass the proposed amendment.

ARTICLE VIII. CLUB PROPERTY

Section 1. Club Property. Club property shall be defined as any and all boats, trailers, docks, moorings, buoys, race committee equipment, sailing gear, books, or any other tangible assets belonging to the Club.

Section 2. Exclusive use of Club Property. All property belonging to the Club is intended exclusively for the use of the Club and may not be borrowed or otherwise used by individuals for non-club related purposes.

Section 3. Removal of Club Property. Any Club property removed from any Club storage facility must be officially checked out from an authorized person in charge of said property and assigned to the care of a Club member authorized to use the equipment pursuant to Section 2.

Section 4. Return of Club Property. Property once obtained may not be retained indefinitely and must be returned to the authorized person in charge of the property within a reasonable, and agreed upon, amount of time.